

BARLETT LOFT, INCORPORATED
c/o Campion and Company
Phone (323) 550-7999 Fax (323) 550-7990

MOVE IN /MOVE OUT REQUEST

Homeowner _____ Date _____

Tenant(s)/Person(s) moving _____

Property Address _____ Unit # _____

Mailing Address _____

Contact Telephone Number _____

Start Date _____ Completion Date _____

DO NOT WRITE BELOW THIS LINE

Submittal checklist:

	Yes	No
Move in fee	_____	_____
Refundable Deposit	_____	_____
Roster Update	_____	_____
Lease Agreement (if applicable)	_____	_____

Comments

_____ APPROVED _____ CONDITIONAL APPROVAL _____ DECLINED

By _____ Date _____